# Yearly Status Report - 2018-2019

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **ABHINAV SHETKARI SHIKSHAN MANDAL'S ABHINAV COLLEGE OF COMMERCE, ARTS AND SCIENCE** |
| Name of the head of the Institution | **Keshav Paranjape** |
| Designation | **Principal** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **02228199289** |
| Mobile no. | **7738674321** |
| Registered Email | **abhinavnaac@gmail.com** |
| Alternate Email | **abhinavdegreecollege@yahoo.com** |
| Address | **A-303, LALANI GRANDEUR, VELENTINE COMPLEX** |
| City/Town | **MALAD EAST, MUMBAI** |
| State/UT | **Maharashtra** |

| | |
|---|---|
| Pincode | **400097** |

## 2. Institutional Status

| | |
|---|---|
| Affiliated / Constituent | **Affiliated** |
| Type of Institution | **Co-education** |
| Location | **Urban** |
| Financial Status | **Self financed and grant-in-aid** |
| Name of the IQAC co-ordinator/Director | **Neetin Sonawane** |
| Phone no/Alternate Phone no. | **08879145334** |
| Mobile no. | **8879145334** |
| Registered Email | **neetinks@gmail.com** |
| Alternate Email | **abhinavnaac@gmail.com** |

## 3. Website Address

| | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | [https://www.abhinavcollege.org/cms?id=75](https://www.abhinavcollege.org/cms?id=75) |

| | |
|---|---|
| **4. Whether Academic Calendar prepared during the year** | **Yes** |
| if yes,whether it is uploaded in the institutional website: Weblink : | [https://drive.google.com/file/d/1zohoJLVZzaKiVafLXy_r5vKvC_9XUP4G/view?usp=sharing](https://drive.google.com/file/d/1zohoJLVZzaKiVafLXy_r5vKvC_9XUP4G/view?usp=sharing) |

## 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity Period From | Period To |
|---|---|---|---|---|---|
| **1** | **C** | **1.95** | **2018** | **21-Sep-2018** | **20-Sep-2023** |

| | |
|---|---|
| **6. Date of Establishment of IQAC** | **27-Jun-2017** |

## 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---|---|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| Field based Extension Activity-Adoption of Chandrapada Village in Palghar District under National Service Scheme | 19-Jul-2018 15 | 200 |
| Campus Recruitments via Placement Cell | 12-Jul-2018 5 | 250 |
| Feedback questionnaire covering all the aspects of quality improvement in Curriculum | 07-Jan-2019 10 | 2900 |
| Improved Information Technology infrastructural facilities | 19-Jun-2018 365 | 2800 |
| One-day curriculum-based workshops by external faculties organised for students | 17-Dec-2018 1 | 250 |

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| DEPT OF ACCOUNTANCY | MINOR RESEARCH PROJECT | UNIVERSITY OF MUMBAI | 2019 365 | 30000 |
| LIBRARY | Book Bank Scheme for SC/ ST /DT/NT Students | University of Mumbai Department of Students Welfare | 2018 365 | 46000 |
| [View Uploaded File](#) | | | | |

| **9. Whether composition of IQAC as per latest NAAC guidelines:** | Yes |
|---|---|
| Upload latest notification of formation of IQAC | [View Link](#) |
| **10. Number of IQAC meetings held during the year :** | 3 |

| | |
|---|---|
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | **Yes** |
| Upload the minutes of meeting and action taken report | [View Uploaded File](#) |
| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

> Fortnightly Classroom Reading of Scholarly Research paper to promote research aptitude amongst teachers and students. > Remedial lectures for academically weak students. > Workshops for Faculty Enrichment and Research Promotion > Intercollege Students Seminar on Days of National Significance and Values and Ethics

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action | Achivements/Outcomes |
|---|---|
| Teachers Career Advancements as Faculty Empowerment Strategy and Staff Development Initiatives | Teachers Career Advancement via support and monitoring of CAS process in college, leading to grant of placements to Five Teachers in October 2019 |
| Increase Students Support Activities under Placement Cell | Placements of students in various industries via Campus Recruitment Camps. |
| Improvement in Infrastructure: IT and Physical. | "1) Increased Facilitation of Library Services via Automation 2) Dedicated Room Earmarked as Girls Common Room for Girl students 3) Free Internet Wifi Service for students in College Premises". |
| Promotion of academic research aptitude amongst students via Research Forum | Fortnightly Classroom Reading of Scholarly Research Papers from UGC listed/High Impact Journals followed by discussions. Led students and teachers participating in research festival AVISHKAR and overall research aptitude development. |
| Yoga Centre free of Cost for Students and Teachers | A Yoga Centre was established via tie up with Ambika Kutir and the students and teachers were able to benefit out of the same |
| [View Uploaded File](#) | |

| 14. Whether AQAR was placed before statutory body ? | Yes |
|---|---|

| Name of Statutory Body | Meeting Date |
|---|---|
| COLLEGE DEVELOPMENT COUNCIL | 19-Jun-2018 |

| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | Yes |
|---|---|
| Date of Visit | 21-Sep-2018 |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2018 |
| Date of Submission | 30-Dec-2018 |
| 17. Does the Institution have Management Information System ? | No |

Part B

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

* As usual in the beginning of the academic year Head of the institution takes meeting with the staff. IQAC revised the lesson plan formulate the academic calendar as per the direction of Mumbai University. • Process of curriculum planning, implementation and delivery to cater to the diverse needs of the student with the primary objective to ensure holistic development. Department wise allotted the lectures. As prescribed by the board of studies teachers are engages lecture and complete syllabus in the give lecture plan. • The detailed academic planner, time table and program and course outcomes were well informed to the students at the time of commencement of classes through orientation lecture by guardian teacher. • The lesson plans along with the lecture taken report were to submitted not at the term-end but on the last working day of the month to the departmental heads to take corrective actions in case of delays and deviations from lesson plans. • Exams being conducted at the University level across all the courses, reference past papers were made available to the students in the library. The institute always believes in innovativeness and hence faculties were encouraged to undertake more extra-curricular activities to supplement the curriculum delivery. • As such faculties conducted quiz competitions, self-generating questions from the students, flip classrooms, debates, and each subject teacher identified students who mentored the other students. • This helped to inculcate teamwork and leadership qualities amongst the students. In other words, theoretical knowledge was now transferred into live experiences. Students were encouraged to participate in research-based conventions for UG students. • IQAC committee aimed to transform the chalk and

board method of teaching into more experiential and structured learning at all levels. Instead of guest lectures, one-day curriculum-based workshops by external faculties were organized for the students. Apart certificate courses were redesigned in adherence to the feedbacks collected from the previous year. • Faculty enrichment programs and MOU's were signed with other institutes for knowledge transfer and value addition. Improved infrastructural facilities were made accessible to both students and faculties. • Rotation wise head of the institution formulate the committees for co-curricular and extra- curricular activities. According to the academic calendar concern committee head makes proposal plan to conduct various activates. • Traditional methods of implementation and delivery of curriculum through chalk and board methods, academic calendars, time tables, lesson plans, and teacher's diary, it witnessed a turnaround complemented by live experiences and widening method in the open world. • Result analysis and lower exam reports were analyzed by the guardian teachers to ensure bridge courses and remedial lectures are effective at the grassroots levels. Also, mentors were involved in this process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | | |

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|---|---|
| BCom | Course for sybcom Management accounting | 05/06/2017 |
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|---|---|
| BA | ECONOMICS / POLITICAL SCIENCE / HISTORY | 28/06/2000 |
| BCom | Export marketing / Computer application | 28/06/2000 |
| BSc | Chemistry / physics / Botany / Microbiology | 03/06/2003 |
| BCom | Account & Finance | 11/07/2009 |
| BSc | Information Technology | 12/08/2008 |
| BA | Mass media studies | 19/06/2008 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|---|---|---|
| No Data Entered/Not Applicable !!! | | |

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|---|---|

| NATYASANHITA | 06/07/2018 | 33 |
| --- | --- | --- |
| Computer Training for SYBCOM students | 09/04/2019 | 27 |
| PERSONALITY DEVELOPMENT | 11/12/2018 | 31 |

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**1.3.2 – Field Projects / Internships under taken during the year**

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
| --- | --- | --- |
| No Data Entered/Not Applicable !!! | | |

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## 1.4 – Feedback System

**1.4.1 – Whether structured feedback received from all the stakeholders.**

| Students | Yes |
| --- | --- |
| Teachers | Yes |
| Employers | Nill |
| Alumni | Yes |
| Parents | Yes |

**1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)**

Feedback Obtained

• Our Institution followed structured feedback system for effective curriculum delivery. The College collected feedback from various stakeholders such as students, alumni, Parents and teacher on course, syllabus, teachers and infrastructure. • Basically it is on online mode where an elaborate and structured questionnaire is prepared for getting valuable inputs from various stakeholders of the education system . The questionnaire seeks to gather the opinions and perceptions of various stakeholders on the contents, relevance, utility, adequacy of the syllabus. • Through Google form college collect feedback. • Create an action plan to improve the section where unsatisfactory remark have been made by the concern stakeholder. • It also assesses the practical application in terms of employability and skill development and it's covering contemporary issues. The IQAC prepared a questionnaire covering all the aspects of quality improvement in Curriculum. • Suggestions are welcomes from the stakeholders. The data is compiled and analysed manually. Annual Feedback given after analysis of stakeholder feedback meetings are held at the IQAC. department level and CDC to discuss the suggestions and trends and feasibility of implementing the suggestions in the feedback. • Feedback on Students Satisfaction: Findings of the feedback became useful to IQAC in identifying the gap in student's expectations and quality of services offered by the college. Findings of the feedback became useful to IQAC in improving the expectations and quality of services offered by the college. • They find the environment of college quite suited for effective delivery of the academic process. Maximum teachers use various teaching methodologies and ICT in the classroom. • The overall educational and social atmosphere of the college is good. The college provides opportunities and support to the staff member. The feedback on teachers pertained to Syllabus completion. The feedback on infrastructure related to adequacy and utility of the facilities provided. • Whenever the college takes feedback on whatever the initiatives on new value added courses and cross cutting issues. • Bridge courses were designed for

students admitted. The feedback received on syllabus was analysed and communicated to the members of Board of Studies of University of Mumbai. It was also taken into account by our own teachers who were involved with Board of Studies of the University to frame new syllabus. • College conducts co-curricular and extra-curricular activities for the personality development. Like sports, cultural activities, Women Development cell, NSS.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|---|---|---|---|
| BA | Mass Media | 180 | 125 | 122 |
| BSc | Information & Technology | 360 | 200 | 191 |
| BCom | Accounts and Finance | 360 | 385 | 377 |
| BSc | Nil | 720 | 280 | 269 |
| BA | Nil | 360 | 300 | 277 |
| BCom | Nil | 1800 | 1580 | 1568 |
| [View Uploaded File](#) | | | | |

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|---|---|---|---|---|---|
| 2018 | 2814 | 0 | 65 | 0 | 1 |

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|---|---|---|---|---|---|
| 65 | 65 | 4 | 5 | 0 | 1 |
| [View File of ICT Tools and resources](#) | | | | | |
| [View File of E-resources and techniques used](#) | | | | | |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Every class is divided into group of approximately 40-45 and the group is assigned to a mentor. The teacher mentor provides guidance and counselling in academic as well as personal problems and grievances of mentees. guidance on career options, study related issues, overcoming exam related anxiety, epsecially with the vernacular medium mentees who need special counselling, The needs of slow learners are addressed and special attention is also provided to physically challenged mentees. Parents are also communicated with the progress of their ward and attendance related issues are addressed at mentor level. Mentees are also encouraged to participate in different curricular wond co- curricular activities by providing required guidance.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|:---:|:---:|:---:|
| 2814 | 65 | 1:43 |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|:---:|:---:|:---:|:---:|:---:|
| 65 | 65 | 0 | 65 | 0 |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|:---:|:---:|:---:|:---:|
| 2018 | Nil | Nill | Nil |
| 2019 | Nil | Nill | Nil |

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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester- end/ year- end examination |
|:---:|:---:|:---:|:---:|:---:|
| BCom | 2C00146 | VI | 20/03/2019 | 25/05/2019 |
| BA | 3A00146 | VI | 04/04/2019 | 15/06/2019 |
| BSc | 1S00146 | VI | 19/04/2019 | 06/06/2019 |
| BCom | TYBAF | VI | 26/03/2019 | 27/06/2019 |
| BA | TYBMM | VI | 04/05/2019 | 06/07/2019 |
| BSc | TYBSC IT | VI | 29/03/2019 | 24/06/2019 |

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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

During the learning process student learning is monitored by eliciting qualitative feedback and accordingly teaching plans and learning activities are modified to improve the learning process. This helps in identifying students' strengths and weaknesses and target areas that need work. The faculty uses a variety of methods like asking questions, asking students to summarise the topic in a few lines, quizzes, participation method: Problems are given as group assignments. Students solve problems on the board and any student from that group can step in and help. Other groups also give feedback and questions are asked. This formative method helps the teacher gather feedback on the common misconceptions and the level of student understanding. Students are given a topic and are asked to give a presentation. It is followed by a discussion or debate in class. This gives valuable feedback to the teacher and is a truly interactive mode of teaching and learning. Students learn from one another's perspectives. The college is permanently affiliated to the University of Mumbai. Hence, the examination and evaluation procedure is followed as per

guidelines of the University of Mumbai. The evaluation of each programme is divided into six semesters and two semesters per year. Evaluation process for B.A and B.Com is 100 marks per subject. For, BAF,, B.Sc.(IT) and BMM the semester is divided into 75:25 marks per subject. 25 marks evaluation is further divided into 20 and 5marks. College conducts class tests and on the basis of these class tests students are evaluated. 05 marks are allotted on a students participation in the classroom. College conducts Regular, ATKT Additional and Supplementary examinations on behalf of University of Mumbai. Projects and home assignments, group discussions, PPT presentations and viva voice are also part of the continuous evaluation process.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by the IQAC with the inputs from major committees conducting various curricular and co-curricular activities throughout the academic year. The Academic calendar is based on the Arrangement of Terms as declared by the University of Mumbai. The committees and departments mostly adhere to the academic calendar while conducting the activities. Sports and Cultural week, Annual gathering dates, examination dates are generally followed as per the academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://docs.google.com/spreadsheets/d/1P0grYo8Y82MLtDdwIIREhNxfww_9oHgC/edit?usp=drivesdk&ouid=117896871915457411456&rtpof=true&sd=true

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|---|---|---|---|---|
| TY BSC IT | BSc | Information & Technology | 51 | 40 | 78.43 % |
| TYBMM | BA | Mass Media | 21 | 11 | 52.38 % |
| TYBAF | BCom | Accounts and Finance | 131 | 90 | 68.70 % |
| 1S00146 | BSc | Nil | 61 | 27 | 44.26 % |
| 3A00146 | BA | Nil | 44 | 20 | 45.45 % |
| 2C00146 | BCom | Nil | 445 | 199 | 44.71 % |
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.google.com/spreadsheets/d/1J5nqofVe3pTOuCVXiFb6DqLMpAWwsVXiV0IrKMXdhr4/edit#gid=0

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 – Resource Mobilization for Research

## 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|---|---|---|---|
| Minor Projects | 365 | University of Mumbai | 30000 | 10000 |

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## 3.2 – Innovation Ecosystem

### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|---|---|
| No Data Entered/Not Applicable !!! | | |

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | |

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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | | |

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## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|---|---|---|
| 0 | 0 | 0 |

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|---|---|
| No Data Entered/Not Applicable !!! | |

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---|---|---|---|
| National | POLITICAL SCIENCE | 1 | 5.5 |
| National | BCom-A and F | 4 | Nill |
| National | COMMERCE | 6 | Nill |
| Nill | LIBRARY | 2 | Nill |

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### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---|---|
| COMMERCE | 4 |

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|---|---|---|---|---|---|

**No Data Entered/Not Applicable !!!**

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|---|---|---|---|---|---|

**No Data Entered/Not Applicable !!!**

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|---|---|---|---|---|
| Attended/Seminars/Workshops | 0 | 0 | 3 | 1 |
| Presented papers | 5 | 4 | 0 | 0 |

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## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|---|---|
| Utkarsh Selection Camp | St. Joseph College Satpala | 0 | 3 |
| National adventure camp | University of Mumbai | 0 | 1 |
| Ganesh Festival Immersion Duty | Navghar Police Station | 7 | 97 |
| Anti plastic Abhiyan | Mira Bhayandar Municipal Corporation | 0 | 86 |
| Republic Day Camp Universtiy level Selection | University of Mumbai | 0 | 1 |
| Republic Day District level Selection | Dandekar College, Palghar | 0 | 4 |
| Leadership Camp | Dandekar College, Palghar | 0 | 2 |
| Blood Donation and Thalessamia | Gram Panchayat Chandrapada | 6 | 27 |

| Check up : J J Hospital blood Bank. | | | |
|---|---|---|---|
| Tree Plantation Programme | Gram Panchayat Chandrapada | 3 | 46 |
| Yoga Day Celebration | Ambika Kutir Kendra | 4 | 78 |

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|---|---|---|---|---|
| Extension Activity-NSS | Ambika Kutir Kendra | Yoga Day Celebration | 4 | 78 |
| Extension Activity-NSS | Gram Panchyat, Chandrapada | Tree Plantation Programme | 3 | 46 |
| Extension Activity-NSS | J J Municipal Hospital Blood Bank | Blood Donation and Thalessamia Check up | 6 | 27 |
| Extension Activity-NSS | Mira-Bhayander Municipal Corporation | Anti Plastic Abhiyan | 0 | 86 |
| Extension Activity-NSS | Navghar Police station | Ganesh Festival (Immersion) Duty | 7 | 97 |
| Extension Activity-NSS | RTO and navghar police | Mahawalkathon | 37 | 1000 |
| Extension Activity-NSS | Traffic Police Kashimira | Rasta suraksha Abhiyan-Street plays | 3 | 22 |
| Extension Activity-NSS | Mira Bhayander Municipal Corporation and State Election Comm | Lokshahi Pand harvada(Democracy Fortnight) | 5 | 59 |
| Extension Activity-NSS | University of Mumbai | First Aid Training Camp | 3 | 10 |

**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | |
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | | |
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | |
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|---|---|
| 3000000 | 3096346 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---|---|
| Others | Newly Added |
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |
| Seminar halls with ICT facilities | Existing |
| Video Centre | Existing |
| Value of the equipment purchased during the year (rs. in lakhs) | Existing |
| Number of important equipments purchased (Greater than 1-0 lakh) | Existing |

| | during the current year | | |
|---|---|---|---|
| | Classrooms with Wi-Fi OR LAN | | Existing |

## 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---|---|---|---|
| SOUL | Partially | 2.0 | 2018 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---|---|---|---|---|---|---|
| Text Books | 15464 | 1420204 | 1362 | 197333 | 16826 | 1617537 |
| Reference Books | 6050 | 1421449 | 119 | 25735 | 6169 | 1447184 |
| e-Books | 3135000 | 35400 | 0 | 5900 | 3135000 | 41300 |
| Journals | 27 | 14950 | 7 | 23714 | 34 | 38664 |
| e-Journals | 0 | 0 | 6015 | 0 | 6015 | 0 |
| Digital Database | 2 | 0 | 2 | Nill | 4 | 0 |
| CD & Video | 93 | 16925 | 0 | 0 | 93 | 16925 |
| Library Automation | 0 | 0 | 0 | 0 | 0 | 0 |
| Weeding (hard & soft) | 8447 | 808404 | 0 | 0 | 8447 | 808404 |
| Others(specify) | 126 | 0 | 0 | 0 | 126 | 0 |

 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|---|---|---|
| Nil | Nil | Nil | Nill |

**No file uploaded.**

## 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|---|---|---|---|---|---|---|---|---|---|

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Existing | 103 | 80 | 103 | 5 | 0 | 10 | 8 | 50 | 0 |
| Added | 25 | 20 | 25 | 0 | 0 | 5 | 0 | 50 | 0 |
| Total | 128 | 100 | 128 | 5 | 0 | 15 | 8 | 100 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">

**100 MBPS/ GBPS**

</div>

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|---|---|
| Nil | Nill |

## 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|---|---|---|---|
| 25000000 | 26105977 | 5000000 | 5083826 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Utilisation of Facilities: • The Utilisation of Facilities like ICT Rooms, Seminar Rooms, Central Auditorium, Library, Gymkhana, Playground is documented and made available for different activities. • Facility In charge / Committee maintains registers and allots or issues the said facility to teachers and students as per requirement furnished. • The IQAC provides guidance to ensure that records of utilisation are maintained and reviewed at regular intervals so as to support the teaching-learning process. Maintenance of Facilities: • Equipment: The critical maintenance of equipment is outsourced. Maintenance requirements are purchased through documented procedures. • Records of all equipment are kept in the stock register. Irreparable equipment etc is recorded under separate register. General maintenance: 1.Maintenance of Air Conditioning Units is outsourced. 2.Maintenance of cleanliness of internal facilities (Classrooms, laboratories, admin office and staffroom) is performed regularly by designated support staff members. 3.Cleaning of toilet and washroom is done by in house college employees. 4.Support staff is also responsible for over all maintenance of building premises and the same is carried out periodically. 5.Maintenance of CCTV and ICT infrastructure is conducted by Full Time Staff hired by Governing Council. 6.Auxillary Facilities Maintenance-Carpentry, Plumbing, Electrical wirings and maintenance is performed by in-house carpenter, plumber and electrician of the parent institution. 7.Periodical Maintenance of water purifier is done by outsourcing agency. 8.Maintenance and Refilling of Fire extinguishers is performed once in a year

https://drive.google.com/file/d/1og8SRG3uQO3N7SvC3QlM_dWhD0bW8pzC/view?usp=sharing

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|---|---|---|

| Financial Support from institution | Student Aid | 5 | 40000 |
|---|---|---|---|
| Financial Support from Other Sources | | | |
| a) National | Government Scholarships | 267 | 2562260 |
| b)International | Nill | 0 | 0 |

View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|---|---|---|
| Digital Marketing | 03/12/2018 | 50 | NS MEDIA |
| Soft Skills | 03/01/2018 | 50 | Global Talent |
| Yoga And Meditation | 21/06/2018 | 78 | Ambika Kutir Kendra. |

View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|---|---|---|---|---|---|
| 2018 | Nill | 0 | 0 | 0 | 0 |

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---|---|---|
| 0 | 0 | 0 |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---|---|---|---|---|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| Telemarketing | 31 | 31 | Abhinav college | 31 | 31 |

View File

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|---|---|---|---|---|---|

| 2018 | 103 | B.com | Commerce | Mumbai university | M.com |
| 2018 | 2 | BA | Arts | Mumbai university | MA |
| 2018 | 3 | Bsc IT | IT | Mumbai university | MCA |
| 2018 | 1 | B.Sc | Science | Mumbai university | M.Sc |
| 2018 | 4 | B.Com | Commerce | Mumbai university | MMS |

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
| --- | --- |
| Nill | 0 |

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
| --- | --- | --- |
| Sports | Institutional | 51 |
| Cultural | Institutional | 25 |

[View File](#)

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
| --- | --- | --- | --- | --- | --- | --- |
| 2019 | 1 | National | 1 | Nill | 11 | Komal Desai |

[View File](#)

5.3.2 – Activity of Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the institution (maximum 500 words)

The institution has a Student-Teacher Council Committee, a statutory body formed as per the Maharashtra Public Universities Act, 1994. Selection and Constitution of this committee is made as per the guidelines furnished by the University of Mumbai. The constitution of Student Council is as follows: 1 Class Representative of Every Class 2 One Lady Representative belonging to Reserve Category 3. One Representative from National Service Scheme 4. One Representative from National Cadet Corps For the position of General Secretary,election is conducted as per University of Mumbai guidelines. The college forms a Student-Teacher Council Committee every year based on the above. The Students Council plays a key role in bringing students and teachers together in organising activities for benefit of students.The following activities are held under the same: Teachers Day Annual Cultural Festival Spandan Annual Day Event Students Council Days eg Rose Day, Traditional Day etc Education Day Apart from this the Student Representatives are in regular contact with subject teachers and Heads of Departments to resolve students

academic as well as other issues. Teachers have been involved in counselling to students who approach them in matters pertaining to personal issues. In this manner the Students-Teachers Council plays the role of facilitator between the College and Students.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Abhinav Shetkari Shikshan Mandal: The apex decision making body of the institution is the governing council of Abhinav Shetkari Shikshan Mandal. The ASSM governing council frames broad guidelines for all units run by it and the implementation is the responsibility of the Principal and Heads of the Institutions. The College Development Committee is the forum for developing schemes of implementation of the decision of the top management and also review the processes of college administration. There is due representation of teaching and non-teaching staff along with active members of the management and eminent persons of the local community in the CDC. CDC works as recommendatory body making recommendations of the top management at one hand and principal as chief executive officer and other. The Internal quality assurance cell (IQAC) is the body formed to assure the quality of the academic, co-curricular and extracurricular activities of the college. The cell prepares the academic calendar at the start of the year in consultation with the principal. The cell forms various committees and assign appropriate responsibilities to the faculty members. The committees carry out the various academic, curricular and extra-curricular activities following the guidelines of CDC, Principal and governing council. . Student-Teacher Council of the college is a body where students play key role in putting forward their requirements and conducting the activities for the student's community with the due help and guidance from the faculty members. The students plan various events in the Student-Teacher Council and conduct it throughout the year. The class representatives from each faculty vote and select the Student Representative called as General Secretary and he/she represents students at various fora in the college. Response: The Abhinav Shetkari Shikshan Mandal (ASSM) runs various units and the Governing Council decides the broad vision for each unit. The unit Chairperson and the Principal of each unit is appointed by the Governing Council. The courses to be run by each unit are decided by the governing council. Recruitments of the office staff and non-teaching staff is done by the top management. The ASSM conducts some community activities and events like Swachata Rally, Independence Day, Republic Day, Abhinav Mohatsav, etc. in the premises .The planning, coordination and implementation is done by ASSM. The Chairperson of the College

conducts the Local Management Committee meeting and discussion on the various issues takes place and resolution are passed. These resolutions are recommendatory in nature and need approval of the Executive Chairman/Governing Council. The Chairperson of the college reviews the work done by the college periodically and attends to the daily requirement of the college. The Principal in coordination with the Chairperson of each college looks after the day to day administration work. The framing of the Academic Calendar, Time Table, Allotment of funds for the activity, conduct of the activity, formation of various committees, etc are done by the principal. The recommendation of recruitment of the teaching staff members, non-teaching staff members, administrative staffs as per requirements are sent to the governing council by the Principal

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
| --- | --- |
| Research and Development | 1. To encourage research culture within the college 2. Teacher are given duty leave for participating in conferences and seminars. They are also reimbursed the participation fees. 3. The faculty members reading of research paper which are available on N-LIST database are read in classrooms to give develop research attitude among students. |
| Human Resource Management | College appointed visiting faculty to meet the needs of the aided and unaided faculty in different departments. Timely recruitment of qualified personnel as per UGC Norms. Improving monitoring system through feedback mechanism and actions on feedback. |
| Examination and Evaluation | 1. The University has taken up the conduct of first Year and second year examination too. 2. CCTV camera was installed in the exam control room. 3. Reprography machine was also installed to facilitate the downloading and printing of the question papers. 4. Computer and digital printing machine is also installed to facilitate the downloading and printing of question paper. 5. Also allotted earmarked computer for the digital/ live assessment of University examination to the examiners. |
| Library, ICT and Physical Infrastructure / Instrumentation | 1. To enhance the learning experience of students and teaching faculty the college Library purchased 1435 books including 1316 textbook and 73 reference Books with 248 titles. 2. |

| | |
|---|---|
| | Library got Rs.46000/- book bank grant from Students welfare department, University of Mumbai. 3. Library also got 46 donated books from various stakeholders. 4. N List subscription were renewed. 5. Inter library loan facility. 6. Organized Information Literacy and orientation Programme. 7. Display of new arrival books and new editions. 8. Organized book exhibition on birth anniversaries of eminent personalities. 9. Library is fully automated with bar coding issue/return. 10. Spacious reading rooms. 11. Free internet facility. 12. Printout facility also available on demand.13. Three ICT class rooms are made available with inbuilt infrastructure for teachers and students. |
| Curriculum Development | The college is affiliated to the University of Mumbai, it follows the syllabi prescribed by the University of Mumbai. Hence, whenever workshops conducted regarding revised syllabus the faculty deputed to attend the workshops. Through participation in syllabus workshops faculty give inputs on the syllabus to the Board of studies. One of our faculty are members in the Board of studies-Economics. |
| Teaching and Learning | 1. Student centric methodologies such as field visits, discussions, role assigned, film screening, poetry reading. 2. Book Exhibitions were organised by department of library to develop creative thinking of students. 3. Remedial lectures for academically weak students. 4. Selected topics are taught through Power Point Text Presentations by teachers. 5. Students are encouraged to prepare PPT presentations on selected topics. |
| Industry Interaction / Collaboration | 1. Arranging regular Industrial visits for the students to update their practical knowledge i.e Bhagyalaxmi Dairy farm, GO cheese industry, Sanjay Gandhi National Park for exploring various plants, students visited Hinduja Hospital to interact with industry professionals and operate various sophisticated laboratory instruments and equipments, etc. 2. Placement Cell calls different Companies/ Organisations for the campus recruitments. Field projects. 3. A village Chandrapada is adopted by NSS unit of our college. |

| Admission of Students | 1. Online Admissions - With a view of updating and streamlining the admission process, online admission forms had to be filled by students seeking admission into any programme of the college. 2. The admission committee systematised the process, by designating rooms for every stage of admission. Online Payment facility available in the college to facilitate payment of fees. 3. Admission committee planned and executed the process assigning responsibilities to faculty members to support verification of documents. 4. Student volunteers are involved in this process to smoothen and streamline the various processes as per university guidelines. |
|---|---|

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|---|---|
| Examination | 1. muapps.in ,University of Mumbai 2. Online Screen Marking System provided by University of Mumbai 022-40411235 3.Fintech Consultancy for Result printing and processing. |
| Planning and Development | 1. Library designed institutional repository. |
| Administration | 1. Abhinav Education Management Software, Ring India System, 2.Maharashtra Knowledge Corporation Limited (MKCL) |
| Finance and Accounts | 1.TALLY.ERP 9,Ring India System, used for maintanance of accounts. 2.Maharashtra Knowledge Corporation Limited (MKCL), used for scholorship accounts. |
| Student Admission and Support | 1.Abhinav Education Management Software, Ring India System. 2. Soul 2.0, Library Management Software use for library automation. INFLIBNET CENTRE, 3.Maharashtra Knowledge Corporation Limited (MKCL) |

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|---|---|---|---|
| 2018 | Alwin Menezes | FDP on Skill development programme on | NA | 1000 |

| | | mutual fund. HRDC, University of Mumbai. | | |
|---|---|---|---|---|
| 2018 | Milin Bhongle | Paper presented in conference on Emerging trend in LIS at Pune. | NA | 1400 |
| 2018 | Sneha Belel | Conference at Dandekar College | NA | 700 |
| 2018 | Alwin Menezes | Conference at Mahatma Night Degree College | NA | 350 |
| 2018 | Balkrishna Dalvi | Workshop on revised syllabus of Commerce at Chembur. | NA | 350 |
| 2018 | Bimal Kumbhar | Workshop on reviesed syllabus of science at Gandhi College. | NA | 1000 |
| 2018 | Madhavi Naik | Workshop on reviesed syllabus of science at Gandhi College. | NA | 1000 |
| 2018 | Tarak Kalsekar | Workshop on reviesed syllabus of science at Gandhi College. | NA | 300 |
| 2018 | Shahbaz Rizvi | Workshop on reviesed syllabus of Chemistry at Bhavans College. | NA | 300 |
| 2018 | Roopam Mishra | Workshop on revised syllabus of Chemistry at Bhavans College. | NA | 300 |
| | | [View File](#) | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development | Title of the administrative training | From date | To Date | Number of participants (Teaching | Number of participants (non-teaching |
|---|---|---|---|---|---|---|

| | programme organised for teaching staff | programme organised for non-teaching staff | | | staff) | staff) |
|---|---|---|---|---|---|---|
| Nill | Nil | Nil | Nill | Nill | Nill | Nill |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---|---|---|---|
| Six month Certificate Course in Research Methodology, C.R. Cama Oriental Institute. | 1 | 01/11/2018 | 30/04/2019 | 180 |
| Orienttion Programme, HRDC, SGB Amravati University, Amravati. | 1 | 03/12/2018 | 31/12/2018 | 29 |
| No file uploaded. | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|---|---|---|---|
| Permanent | Full Time | Permanent | Full Time |
| 9 | 56 | 10 | 32 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|---|
| 1. The Granting leave in cases like Accidents, Medical Treatments, Maternity, Wedding, Academic Improvement Exams etc. 2. Organizing lectures on Financial Literacy, Investment Planning etc . 3. The staff of the college is provided with provident fund facility as per rule. 4. Free Medical Check-up for Teaching Staff. 5. Providing Tea/Coffee to All Teaching Staff Members Free of Cost. 6. Sports | 1. The non-teaching staff is provided with uniform and shoes free of cost as per their requirements. 2. Sports 3. Gymkhana facility is provided with coach. 4. The staff of the college is provided with provident fund facility as per rule. 5. Providing Tea/Coffee to All non-Teaching Staff Members Free of Cost. 6. Free Medical Check-up for non-Teaching Staff. | 1. Fees concession for financially poor students. 2. Scholarship for socially backsword students. 3. Group insurance for students. 4. Two types of Book bank facilities i.e. SAF (Students aid fund) and BC (backword class students). 5. First aid facility is available in campus. 6. Health check-up. 7. TA /DA and registration fees is provided to students who participate in various competitions. 8. Remedial |

| 7. Gymkhana facility is provided with coach. 8. Sponsorship of seminar, conference, workshop. | | lectures are conducted for weaker students. 9. Open book and closed book examination conducted for all students. 10. Special guidance by experts is provided to students who participate in various competitions such as elocution, Essay, debate, drama, acting, fine arts etc. |
| --- | --- | --- |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

1. Annual budgetary plan is made by the CDC in the beginning of the financial year. It is approved by the Governing Body of the college after discussions. 2. The Governing Body monitors the utilization of funds allocated to each and every department. 3. It is the privilege and sole authority of the Governing Body to approve or reject proposals for fund allocations. 4. Except day to day petty cash expenses, all payments are made by account payee cheques which are jointly signed by the Principal and Management. 5. While the internal audit is performed by the parent institution through their employees and duly appointed of chartered accountant who issues audit certificate. 1. Internal audit is done by C.A. R.A. Lukad. 2. A qualified accounting organization conducts an internal audit and provides the audit reports to the Governing Council which is deliberated in the meeting and approved.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
| --- | --- | --- |
| Nil | 0 | Nil |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

| 0 |
| --- |

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
| --- | --- | --- | --- | --- |
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Nill | Yes | Nill |
| Administrative | Yes | Nill | Yes | C. A. R. D. Lukad |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent orientation programmes to familiarise them with the functioning and activities of the college. 2. Class teachers inform the progress of the wards to their parent. To improve the learning experience parents suggestions are taken. 3. Parents' suggestions are accepted and implemented with consultation of principal.

6.5.3 – Development programmes for support staff (at least three)

> 1. Regular meetings are scheduled by the Principal to motivate supporting staff. They are encouraged to discharge their responsibilities effectively. 2. Meetings with library staff are scheduled to introduce new programmes initiated by department of library. 3. Meeting with office staff are scheduled to distribute duties and responsibilities.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

> 1. Departmental meetings are conducted on regular basis to enhance quality work. 2. Initiative to improve ICT facilities. 3. Work is in progress of registration of Alumni association

6.5.5 – Internal Quality Assurance System Details

| a) Submission of Data for AISHE portal | Yes |
| --- | --- |
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
| --- | --- | --- | --- | --- | --- |
| 2018 | Organized a guest lecture on Statistical data analysis | 07/12/2019 | 07/12/2019 | 07/12/2019 | 45 |
| 2019 | Two days workshop on Data analysis with SPSS | 22/02/2019 | 22/02/2019 | 23/02/2019 | 40 |
| No file uploaded. | | | | | |

# CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
| --- | --- | --- | --- | --- |
| | | | Female | Male |
| Organized CBC checkup campaign for female staff of college | 07/03/2019 | 07/03/2019 | 40 | 0 |
| "Health awareness program by Dr.Pravin Giri for girls student's" | 07/03/2019 | 07/03/2019 | 124 | 0 |

| "Organized competition for making logo and slogan for NDC Theme: 1.Woman in todays World 2.Woman and violence " | 08/03/2019 | 08/03/2019 | 11 | 10 |
| "Oranized guest lecture on social ligislation and anti dowry movement on ""Woman Day""" | 08/03/2019 | 08/03/2019 | 55 | 44 |

## 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
| --- |
| Nil |

## 7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
| --- | --- | --- |
| Ramp/Rails | Yes | 5 |
| Any other similar facility | Yes | 5 |

## 7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 2018 | Nill | 1 | 14/09/2018 | 4 | Ganpati Immersion duty | Crowd Management | 97 |
| 2019 | Nill | 1 | 04/02/2019 | 6 | Rasta suraksha abhiyan | Awareness about road safety | 22 |
| [View File](#) | | | | | | | |

## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
| --- | --- | --- |
| code of conduct | 21/06/2018 | Standing instructions about code of conduct to be observed by teaching,non-teaching and students (especially ragging) are put up.The main purpose of the code |

| | | of conduct is to inculcate the sense of responsibility amongst teaching, non-teaching staff and the students. http://abhinavcollege.org/cms?id35 |
|---|---|---|
| Students prospectus | 21/06/2018 | All details about vision and mission of the college is mentioned, details about fee structure, exam pattern and subjects offered by the college for various programs are mentioned. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---|---|---|
| Yoga day celebration | 21/06/2018 | 21/06/2018 | 78 |
| Swachhata pandharavada | 01/08/2018 | 15/08/2018 | 96 |
| Blood donation camp | 07/09/2018 | 07/09/2018 | 25 |
| NSS week celebration | 24/09/2018 | 02/10/2018 | 70 |
| Lokshahi pandharvada | 22/01/2019 | 10/02/2019 | 40 |
| District level theme based camp(first aid training) | 15/02/2019 | 16/02/2019 | 35 |

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

| 1.Antiplastic campaign |
|---|
| 2.Cloth bag distribution |
| 3.Tree plantation program |

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

2018-19 Title of the practice: Free short term yoga course for students. • Objective of the practice: 1. To sensitize students about the importance of yoga. 2. To enable students to maintain good health. 3. To possess emotional stability. 4. To practice mental hygiene. 5. To attain physical fitness. • Context: Inculcate habit of regular yoga practice among students was the main aim of college principal, with this intention, college started free yoga short term course for third year students. The original context of yoga was to bring spiritual discipline by bringing harmony between mind and body. To conduct the above, college had a collaboration with Patanjali Yog Trust. • The practice: Batch wise short term yoga course was arranged for third year students. In which various styles of yoga combine physical posture, breathing techniques and

meditation or relaxation was taught by the trainers. Students have shown good interest in attending the course. Experienced and expert yoga trainers were invited by college to train students. Course was conducted in the yoga center of the college. • Evidence of success: 1. Students perform well in the written examination on Yoga after completion of the course. Which proves that students assimilated yoga training. 2. Students said that they continue practicing yoga asanas taught in the course even after course completion. 3. We receive positive feedback from students and they expressed that their concentration level in to academics was improved. They become more emotionally stable and physically fit. • Problems encountered: 1. Organizing free of cost course for the students creates an additional financial burden on college. 2. Paying remuneration and other logistic needs more funds. 3. Difficulty in scheduling regular lectures and yoga sessions in the morning. 4. Reducing dropouts is also a challenging. • Resource required: 1. Yoga mats. 2. Yoga trainers. 3. Refreshment for yoga trainers. 4. Staff to administer the schemes and maintain records etc. 2018-19 Title of the practice: Facility of part payment of fees. • Objectives of the practice: 1. The main objective is to provide fee installment facility to students facing financial crises. 2. No student should be deprived from education due to financial shortage. 3. To bring financially weak students in to flow of education by providing installment facility. • Context: 1. It assures students that they will not lose their academic year. 2. It reduces the anxiety of financial burden and stress of the students and their families. • The practice: Students should give written application in the college office. After scrutiny of the applications college superintendent put the same for the approval of the principal. • Evidence of success: 1. We could cater educational facilities to the students having financial problems. • Problems encountered: 1. Difficulty in receiving pending installment from students on time. 2. To intimate students on timely payment is additional work on staff. 3. College face revenue shortage if payments delay by the students. 4. Rising number of fee defaulter 5. Some students leave college without the full payments which ultimately creates burden on revenue collection. • Resource required: 1. Employee have to spend extra time to maintain record and follow up with the students.

| Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link |
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| https://drive.google.com/file/d/1UxhK1ebskMO1fElEBBe61Q6o0SgwHeR_/view?usp=sharing |

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Abhinav degree college is established in the year June 2000. The main objective of the college is to cater higher education to the first-generation learners. Students were given an opportunity to explore and enhance capabilities by involving into various curricular and extracurricular activities. Through these activities, students could tap their latent potentials and sharpen the skills in the field of sports, cultural and curricular. Career counselling and job placement drives were organised by the college. Many students of our college belong to financially weaker section, for them college provides instalment facility in yearly fees, government scholarships facilities for the eligible students. ATKT examination fees is waive off for the students who missed the regular examination due to their representations into cultural and sports activities at university level. To inculcate value education and human values, college organised various activities through the NSS unit as gender equity program, blood donation drive, tree plantation, celebration of road safety week etc.

| Provide the weblink of the institution |
|---|
| https://www.abhinavcollege.org/ |

## 8.Future Plans of Actions for Next Academic Year

The college provides higher education to students from mainly first generation learners from diverse background including vernacular mediums. In future it has plans to increase library infrastructure in terms of books in vernacular medium for students. In addition, we also aim to provide a platform for our Alumnus by establishing a official Alumni Association. The IQAC in its reconstituted form, intends to play a more active and integrative role in college processes and quality enhancement. We plan to increase research activities by promoting students and teachers to take up projects and publications as well as participating and organising seminars, conferences and workshops. The college also has plans to increase student support by inviting industry or employers to the campus for placement and related activities. Through the IQACs initiative, the college aims to add programmes and courses including bridge courses and job oriented courses to improve job prospects of our students. The analysis received from the structured feedback will serve as a guideline for quality initiatives in the college.